



REVISED 2022

**BY-LAWS
OF
PROVINCETOWN YACHT CLUB**

ARTICLE I: NAME AND PURPOSE

SECTION 1: NAME

This club shall be known as the Provincetown Yacht Club of Provincetown, Massachusetts.

SECTION 2: PURPOSE

The purpose of the Provincetown Yacht Club is to promote an interest in all forms of boating through community outreach, education, competitive sailing and social events. We encourage good fellowship, seamanship and sportsmanship among members of all ages.

ARTICLE II: BURGEE

The Burgee of the Club shall be a pointed flag; the device, a white circle in the center of two red stripes, in width one-fifth of that of the signal; one running lengthwise through it in the middle, the other running crosswise through it at one-third the length of the signal from its head; all on a blue field.



ARTICLE III: OFFICERS

SECTION 1: COMPOSITION

The officers of the Club shall consist of Commodore, Vice-Commodore, Rear-Commodore, Secretary, and Treasurer. The Commodore, Vice-Commodore, and Rear-Commodore shall be the Flag officers.

SECTION 2: ELECTION OF OFFICERS

The election of officers shall take place at the Annual Meeting and shall be by ballot, if requested. Any member of the Club can nominate another member to an office. All nominations must be seconded, and the member nominated must consent to having his/her name placed on the ballot; such consent can be made by the nominee either verbally at the meeting or in writing if the nominee is absent from the meeting.

SECTION 3: QUALIFICATIONS

All officers must be members of the Club.

SECTION 4: TERM

The officers shall hold office for one year from the date of the Annual Meeting and until their successor is elected and qualified.

SECTION 5: VACANCIES

Vacancies in the office of either the Secretary or Treasurer may be filled by a majority vote of the officers.

SECTION 6: DUTIES

- (1) The Commodore shall command the Squadron and preside at all meetings of the Club. He/She may call a special meeting of the Club at his/her pleasure and shall do so at the written request of any five members of the Club. He/She shall be, ex-officio, a member of all Committees (except the Race Committee). He/She (or the officer in command) may establish Committees, appoint and define the duties of the committee members (except Race Committee members), and such appointees shall hold office during the pleasure of the appointer, but not to exceed his/her term of office or command.
- (2) The Vice-Commodore shall assist the Commodore in the discharge of his/her duties and, in his/her absence or in case of a vacancy in the office of Commodore, to act as Commodore.
- (3) The Rear-Commodore shall assist the Commodore in the discharge of his/her duties and, in case of absence or vacancies in the offices of Commodore and Vice-Commodore, to act as Commodore.
- (4) The Secretary shall keep a true record of the proceedings of all meetings of the Club, shall notify each member of every meeting and shall be the custodian of the Club's records (except financial).
- (5) The Treasurer shall collect and receive all moneys due the Club and pay all bills contracted by it, keeping a correct account of all transactions; shall make a report at each meeting of all the receipts and disbursements, with a statement for the amount of money on hand; shall have the custody of all the funds of the Club and pay all bills upon the approval of the Commodore or the officer in command: shall keep a correct roll of members of the Club; shall notify each new

member of his/her approval to join the Club; shall keep a correct list of ownership, name, type, and model of each boat enrolled in the Club; and shall be the custodian of the Club's financial records.

ARTICLE IV: MEETINGS, VOTING, AND QUORUM

SECTION 1: MEETINGS

There shall be no fewer than two meetings in each year; one shall be held in May or June and one in October. The meeting in October shall be the Annual Meeting of the Club.

SECTION 2: VOTING

At all meetings, every member present shall have one vote.

SECTION 3: QUORUM

A quorum at all meetings shall consist of ten current members of the Club in person or by proxy.

SECTION 4: PROXIES

A proxy is the written nomination signed by one member appointing another member to represent his or her interest at a scheduled meeting and to vote on his or her behalf. Proxies must be submitted to the Secretary prior to any meeting to be valid for purposes of voting.

ARTICLE V: MEMBERSHIP

SECTION 1: NEW MEMBERS

Every candidate for membership (individual or family) shall submit a completed new membership application. A family membership is limited to two individuals over the age of 18 of the same household, and each individual, once approved, shall be a member for all purposes herein. All applications are subject to review and approval by the Commodore and Treasurer. Upon approval and payment of the application fee, the candidate will become a member of the Club and be issued a Club membership card.

SECTION 2: MEMBERSHIP RENEWAL

All current members (individual or family) in good standing may renew their membership by paying the annual Club dues and submitting, as applicable, any updated member information (name(s), email address, telephone, mailing address, local address and boat type, model, LOA and name).

SECTION 3: JUNIOR MEMBERS

Juniors, under the age of 18 years, may become members by following the procedures for new members as noted in Section 1 above and paying one-half of the annual Club dues; junior members in good standing may renew their membership by paying one-half of the annual Club dues; note: junior members are non-voting members.

ARTICLE VI: RACE COMMITTEE

SECTION 1: DUTIES

The Race Committee shall be responsible for the conduct of all of the Club's races; the committee shall prepare the Notice of Race and Sailing Instructions; for each race, designate and provide direction to the Principal Race Officer (PRO), the manager of the on-the-water race team that is responsible for specifying and setting up the race course and starting and timing the race; finally, the committee shall calculate and publish the race results .

SECTION 2: AUTHORITY

The Race Committee shall be the final authority for computing and approving the Handicap Rating for all boats that participate in the Club's races.

SECTION 3: COMPOSITION

The Race Committee chair, as well as each member of the committee, shall be elected by a majority vote of the officers at their first meeting after the Annual meeting.

ARTICLE VII: AMENDMENTS

These By-Laws may be amended at any time by the written consent of two-thirds (2/3) of the members of the Club, provided that notice of the proposed amendment is given by providing the text of the proposed amendment to all of the members.